

# Call for Nominations

## Louisiana Legislative Women's Caucus 2007 Women of Excellence Awards

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### STAFF

Trin Johnson, Executive Director  
Venicia Gray, Caucus Assistant

### AWARD PURPOSE

The Louisiana Legislative Women's Caucus is pleased to announce a call for nominations for the Women of Excellence Awards. The Women's Caucus established the award in 2006 to recognize and honor the professional excellence, achievements and contributions of extraordinary women who personify excellence in their area of specialty, integrity, character, community service and professionalism. This year's categories for nominees are: Business, Education & Research, Health & Medicine, Law & Justice, Volunteerism & Civic Involvement and Young Woman of Excellence (ages 16 to 23).

### NOMINATION FORMS

Nomination forms must be received on or before *July 16, 2007 by 5:00 p.m.* in the Louisiana Legislative Women's Caucus Office. The Women of Excellence Awards' Committee will select award recipients by *September 5, 2007*. The awards will be presented at the LLWC Women of Excellence Awards Gala at the Hilton Baton Rouge Capitol Center in downtown Baton Rouge, Louisiana on *Friday, November 30, 2007* at 7:00 p.m. Members of the LLWC are not eligible for the award.

### THE LOUISIANA LEGISLATIVE WOMEN'S CAUCUS

The Louisiana Legislative Women's Caucus is a cross-section of dynamic women of multi-tiered interests from across the state who are bound together by their commitment to serve the citizens of Louisiana through the legislative process. Since the election of the first woman to the Louisiana Legislature in 1936, women elected to the legislature have increased dramatically in number, strength and influence.

### THE WOMEN OF EXCELLENCE AWARDS GALA

The LLWC Women of Excellence Awards Gala will be held at the Hilton Baton Rouge Capitol Center in downtown Baton Rouge, Louisiana on *Friday, November 30, 2007* at 7:00 p.m. The gala will recognize and honor the professional excellence, achievements and contributions of women selected to receive the awards in the various categories. In addition, the gala will also honor the exemplary leadership, community service, achievements and contributions of outgoing members of the Women's Caucus.

### APPLICATION REQUIREMENTS

Please send the following materials, using the guidelines below, by 5:00 p.m. on *July 16, 2007*.

#### 1. Nomination Form

Please complete the nomination form attached to this page and submit it with your nomination material as a cover page.

#### 2. Nominee's Resume & Biography

The nominee's resume and biography are to be included in your nomination material, detailing her background, accomplishments and contributions.

#### 3. Award Criteria Narrative and Supporting Material

In no more than two typed pages, please provide a narrative which gives:

- A description of the specific accomplishments that demonstrate professional excellence in the category for which the nominee is being nominated
- Community service activities or organizational involvement of nominee
- A statement detailing the nominator's familiarity with the nominee

As it relates to the supporting material, please include:

- Copies of news and magazine articles written by or about the nominee
- One letter of support from other individuals who can attest personally to the accomplishments for which the nominee is being nominated
- Photo - 3" wide, 300dpi, TIF or EPS format. Also accepted are JPG files, however these must be expandable to 300 dpi and should not be low resolution.

#### 4. Procedural Guidelines

The LLWC Women of Excellence Award Nomination Form and all attachments will be the sole determining factor for the nomination. Please submit your completed nomination package to the address listed below. Send the original and one copy on 8 1/2 x 11 inch paper only. Only copies with paper clips and binder clips will be accepted (no staples or binding). Upon receipt, nomination packages become the property of Women's Caucus and will not be returned.

### Mail To:

Louisiana Legislative Women's Caucus  
Attn.: Women of Excellence Awards' Committee  
Post Office Box 44188  
Baton Rouge, Louisiana 70804-4188  
Phone: 225.342.0334 Fax: 225.342.9854  
Web: llwc.louisiana.gov

Email: [llwc@legis.state.la.us](mailto:llwc@legis.state.la.us)

# Nomination Form

## Louisiana Legislative Women's Caucus 2007 Women of Excellence Awards

Name of Nominee *(use line above)*

Title/Position

Firm/Organization

Address

City

State

Zip

Day Phone

Evening Phone

Fax

Event Publicity: Please provide one local newspaper to notify in the event the nominee is selected for an award:

Newspaper Name

Address

Phone Number

CATEGORIES: Please indicate one category to which you are recommending your nominee.

Business  
Education & Research  
Health & Medicine

Law & Justice  
Volunteerism & Civic Involvement  
Young Woman of Excellence (ages 16 to 23)

*(Note: This category will recognize a young woman who is making extraordinary strides in community service, volunteerism and leadership and personify excellence in integrity, character and professionalism.)*

Nominator's Name *(use line below)*

Title

Firm/Organization

Address

City

State

Zip

Day Phone

Evening Phone

Fax

Email

**RETURN NOMINATION FORMS AND MATERIALS BEFORE 5:00 P.M. MONDAY, JULY 16, 2007 TO:**

Louisiana Legislative Women's Caucus  
Attn.: Women of Excellence Awards' Committee  
Post Office Box 44188  
Baton Rouge, Louisiana 70804-4188  
Phone: 225.342.0334 Fax: 225.342.9854

Email: [llwc@legis.state.la.us](mailto:llwc@legis.state.la.us)

Note: I hereby certify to the best of my knowledge and belief that the information provided in connection with this nomination is correct.

Nominator's Signature: \_\_\_\_\_

Date: \_\_\_\_\_